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## Board Meeting Minutes January 14, 2026

### Attendees:

- Directors:** Benson Braxton, Vince Garland, Frank Johnson, Robert Pickett  
Stephanie Romelczyk, Bobby Vanlandingham, Lewis Walker, Richard Wilkins
- Staff:** Joanna Balderson, Lowery Becker, Kelly Brann, Brandon Dillistin, Aaron  
Saunders, Tina Withers
- Partners:** Olivia Leatherwood (DCR), Brooke Jenkins (NRCS)
- Others:** Cliff Mullins

### Call to Order:

Chairman Robert Pickett opened the meeting at 12:31PM.

### Minutes:

The minutes from December 17, 2025, Board Meeting were presented for review. *Richard Wilkins moved to accept the Minutes as presented. Bobby Vanlandingham seconded the motion. Motion carried unanimously.*

### Treasurer's Report:

The Treasurer's Report for December 2025 was accepted as presented and filed for audit.

### Business:

#### 1. VCAP Approvals

##### a) 2026 Round 6 Application Approvals (see attached)

Robert Sledd (Lancaster County) VCAP Contract #08-26-015 Living Shoreline  
Total Estimated Cost: \$50,429.02 Total Estimated Cost-Share: \$30,000.00

Russell Fleischer (Lancaster County) VCAP Contract #08-26-016 Living Shoreline  
Total Estimated Cost: \$45,293.75 Total Estimated Cost-Share: \$30,000.00

The Board was surveyed to identify any known conflicts of interest; none were voiced.  
*Richard Wilkins moved to approve the payment of VCAP Contract #08-26-015 & #08-26-016. Benson Braxton seconded motion. Motion carried unanimously.*

##### b) Payment Approvals (see attached)

Chris Walmsley (Lancaster County) VCAP Contract #08-26-002 Living Shoreline  
Total Estimated Cost: \$30,300.00 Total Estimated Cost-Share: \$24,240.00

Scott Stephens (Lancaster County) VCAP Contract #08-26-003 Living Shoreline  
Total Estimated Cost: \$23,050.00 Total Estimated Cost-Share: \$18,440.00

The Board was surveyed to identify any known conflicts of interest; none were voiced.  
*Richard Wilkins moved to approve the payment of VCAP Contract #08-26-002 & #08-26-003. Benson Braxton seconded motion. Motion carried unanimously.*

**2. Chesapeake Bay Preservation Act (CBPA) MOU Renewals**

Kelly Brann presented the CBPA Ag Assessment MOU Renewals on behalf of Lancaster County, Northumberland County, Richmond County, and Westmoreland County for approval. *Bobby Vanlandingham moved to approve the CBPA MOU Renewals. Benson Braxton seconded the motion. Motion carried unanimously.*

**3. 2026 VASWCD Directory Updates (see attached)**

A copy of the NNSWCD's contact page in the current VASWCD Directory was shared; Directors were asked to review and advise Kelly or Tina of any changes as soon as possible.

**4. Mid -Year Review of Documents**

**Strategic Plan: July 1, 2025 – June 30, 2029 (see attached)**

Kelly Brann provided the DRAFT Strategic Plan: July 1, 2025 – June 30, 2029 – Rev. 01/14/26 that reflected updates to NNSWCD and NRCS staff.

*Bobby Vanlandingham moved to accept the Strategic Plan: July 1, 2025 – June 30, 2029 – Rev. 01/14/26 as presented. Benson Braxton seconded the motion. Motion carried unanimously.*

**5. 2026 Annual Holiday Dinner**

The date for this year's Holiday Dinner will be December 16, 2026. All in attendance agreed to hold the event at the Old Rappahannock Brewing Company.

**Committee Reports:**

**Education/Outreach Committee** – Lowery Becker noted that applications are being accepted for the 2026 Scholarships.

**Legislative Committee** – Robert Pickett, Committee Chair, announced Thursday, January 15<sup>th</sup> is Legislative Day at the Virginia General Assembly.

**Partner Agency Reports:**

**DCR** – Olivia Leatherwood – see attached report

**NRCS** – Brooke Jenkins – see attached report

**FSA** – Brooke Jenkins – see attached report

**PC/PWR** – Robert Pickett – see attached report

**VCE** – Stephanie Romelczyk – see attached report

**Staff Reports:**

**District Operations Manager** – Kelly Brann – see attached report

**District Technical Manager** – Brandon Dillistin – see attached report

**Financial Administrative Assistant** – Joanna Balderson – see attached report

**Education Conservation Specialist** – Lowery Becker – see attached report

**Agricultural Conservation Specialist** – Aaron Saunders – see attached report

**Administrative Assistant** – Tina Withers – see attached report

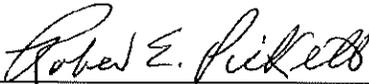
**New Business:**

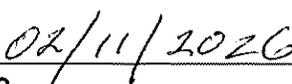
Lowery Becker informed those in attendance that VCAP has been excluded from the Governor's proposed budget. She asked for individuals to see the attached document and take action by utilizing the link to let our legislators know that you care about VCAP.

**Next Meeting:** Wednesday, February 11, 2026, at 12:00PM in the NNSWCD Conference Room.

**Adjournment:**

**Bobby Vanlandingham moved to adjourn the meeting. Vince Garland seconded the motion. Motion carried unanimously. The meeting adjourned at 1:47PM.**

  
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Robert E. Pickett, Chairman

  
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Date

