

BOARD MEETING MINUTES

JANUARY 10, 2024

ATTENDEES:

DIRECTORS: Benson Braxton, Vince Garland, Frank Johnson, Trent Jones, Robert Pickett, Aaron Rowland, Bobby Vanlandingham, Lewis Walker, Richard Wilkins

ASSOCIATE

DIRECTORS: Shirley Powell

STAFF: Kathy Clarke, Brandon Dillistin, Joanna Balderson, Lowery Becker, Kelly Brann

PARTNERS: Dylan Lockwood (NRCS), Karen Balentine (NRCS)

CALL TO ORDER:

Chairman Robert Pickett opened the meeting at 12:30PM.

MINUTES:

The Minutes from the December 13, 2023, Board Meeting were presented for review. *Richard Wilkins moved to accept the Minutes as presented. Trent Jones seconded the motion. Motion carried unanimously.*

TREASURER'S REPORT:

The Treasurer's Reports for December 2023 were accepted as presented and filed for audit.

BUSINESS:

1. Annual Administrative Items:

a) 2024 Committee Slate (see attached)

Kathy Clarke presented the changes in committee assignments. *Bobby Vanlandingham moved to approve the 2024 Committee Slate as presented with the changes. Lewis Walker seconded the motion. Motion carried unanimously.*

b) 2024 VASWCD Directory Updates (see attached)

A copy of the NNSWCD's contact page in the current VASWCD Directory was shared; Directors were asked to review and advise Kathy or Joanna of any changes as soon as possible.

2. Mid -Year Review of Documents

a) Strategic Plan: July 1, 2021 – June 30, 2025 (see attached)

Kathy Clarke provided a DRAFT document that reflected updates to the NNSWCD and NRCS staff. *Richard Wilkins moved to accept the changes to the Strategic Plan. Trent Jones seconded the motion. Motion carried unanimously.*

3. VCAP

a) January 2024 Payment Approvals: (see attached)

Elena Thompson (Westmoreland County) VCAP Contract #08-24-003 Impervious Surface Removal
Total estimated Cost: \$4,200.00 Total estimated cost-share \$4,200.00

The Board was surveyed to identify any known conflicts, none were noted. *Bobby Vanlandingham moved to approve the payment of VCAP Contract #08-24-003. Benson Braxton seconded the motion. Motion carried unanimously.*

b) 2024 Application Approvals (see attached)

Paul Lambrecht (Northumberland County) VCAP Contract #08-24-004 Living Shoreline
Total estimated Cost: \$5,500.00 Total estimated cost-share \$4,400.00

Mike Swinney (Northumberland County) VCAP Contract # 08-24-005 Living Shoreline
Total estimated Cost: \$44,355.00 Total estimated cost-share \$30,000.00

The Board was surveyed to identify any known conflicts of interest, none were noted. *Vince Garland moved to approve the submission of VCAP Contracts #08-24-004 and #08-24-005 to the VASWCD VCAP Review Committee for further consideration. Aaron Rowland seconded the motion. Motion carried unanimously.*

COMMITTEE REPORTS:

EDUCATION COMMITTEE – Lowery Becker advised that she was still waiting to receive the 2024 scholarship application information from the VASWCD before advertising locally.

PARTNER AGENCY & STAFF REPORTS:

DCR – Marissa Roland – see attached report.

NRCS – Lucee Kossler - see attached report.

PC/PWR – Robert Pickett advised there is a virtual meeting this Friday; Richard Wilkins will attend.

VCE – Trent Jones – see attached report.

Area III – Robert Pickett advised that Claiborne Yarborough from Henricopolis SWCD is the new Area III Chair and Leigh Pemberton from Hanover-Caroline SWCD is the Vice-Chair.

STAFF – Kathy Clarke – see attached report.

STAFF – Brandon Dillistin – see attached report.

STAFF – Joanna Balderson – see attached report.

STAFF – Lowery Becker – see attached report.

STAFF – Kelly Brann – see attached report.

STAFF – Aaron Saunders – see attached report.

NEW BUSINESS:

NEXT MEETING: Wednesday, February 14, 2024 at 12:00PM in the NNSWCD Conference Room.

ADJOURNMENT: *Bobby Vanlandingham moved to adjourn the meeting. Richard Wilkins seconded the motion. Motion carried unanimously.* The meeting adjourned at 1:42 PM.



Robert E. Pickett, Chairman



Date